

Staffordshire University Creative Communities Short Course Application Form 09/10



Please read Accompanying notes for guidance

This form is designed to be printed out before signing and returning by post

Application Ref No: (for official use only)

1) Personal Details

Title.(Mr/Ms/Miss/Mrs etc)

Surname/ Family Name

First name

Previous Surname if changed

Home Address

Telephone No.

Day.....

Eve.....

Mobile.....

Email address:

Date of Birth

Day	Month	Year

2) Disability or Special Needs

Please enter the appropriate code if you have a physical or sensory disability which may affect your studies (see notes for guidance)

3)Course of Study

Please tick the box below next to the courses you want to study and then tick the box for the level you want to study it at. If you are not sure of the level, leave it blank and we will contact you later.

Course Title	Tick one box only		Price
<i>Getting Communities Involved</i>	<input type="checkbox"/> Level 1	<input type="checkbox"/> Level M	£202.50(L1) £247.50(LM)
<i>Performance in Community Programmes</i>	Level M Only	<input type="checkbox"/> Level M	£247.50(LM)
<i>Making it Happen In Community Arts</i>	<input type="checkbox"/> Level 1	<input type="checkbox"/> Level M	£202.50(L1) £247.50(LM)
<i>Evaluation In Community Programmes</i>	Level M Only	<input type="checkbox"/> Level M	£247.50(LM)

Continues over

3)Course of Study (Continued)

Please tick the box below next to the courses you want to study and then tick the box for the level you want to study it at. If you are not sure of the level, leave it blank and we will contact you later.

Course Title	Tick one box only		Price
<i>Developing Approaches to Creative Consultation</i>	<input type="checkbox"/> Level 1	Level 1 only	£202.50(L1)
<i>Managing Participatory Consultation</i>	Level M only	<input type="checkbox"/> Level M	£247.50(LM)
<i>Community Arts in Global Perspective</i>	<input type="checkbox"/> Level1	<input type="checkbox"/> Level M	£202.50(L1) £247.50(LM)
<i>Project Cycle Management</i>	<input type="checkbox"/> Level1	<input type="checkbox"/> Level M	£202.50(L1) £247.50(L3)
<i>Mentoring (Certificate of Credit) (15 credits)</i>	<input type="checkbox"/> Level 1	<input type="checkbox"/> Level M	£202.50(L1) £247.40(LM)
<i>CPD Performance Coaching and Mentoring (30 Credits)</i>	<input type="checkbox"/> Level 1	<input type="checkbox"/> Level M	£405(L1) £495(LM)
<i>Artist Professional Development Programme: Developing Arts For Health</i>	Level M only	<input type="checkbox"/> Level M	£250(LM)
<i>Equality and Diversity</i>	<input type="checkbox"/> Level 1	<input type="checkbox"/> Level M	TBC
<i>Partnership Working</i>	<input type="checkbox"/> Level 1	<input type="checkbox"/> Level M	£202.50(L1) £247.40(LM)

4) Work Experience

Please give details of your most recent or most relevant work experience either paid or unpaid

Job or nature of work	Organisation	Paid or unpaid	Date Started and finished

5) Qualifications

Please give us details of up to three of your most relevant qualifications

Level	Subject	Dates and place of study	Results

6) Not sure if you have the right qualifications?

Explain why we should consider you anyway

7) Further information

(Consult notes for guidance)

8) Special Needs

Please tell us of any special needs or support required because you have a disability or medical condition stated in section 2

9) Criminal Convictions

If you have a relevant criminal conviction, enter X in the box []

See Notes for Guidance for definition of relevant criminal convictions

Yes

No

10) Declaration

I confirm that to the best of my knowledge, the information given on this form is correct and complete. I have read the notes for guidance, particularly relating to this section. I understand what it says and agree to abide by the conditions set out there, which I accept as conditions of this application.

Applicants Signature

Date

Payment is due on enrolling for the course. Please let us know here who will be paying your fees for the course. Some part-time courses attract reduced fees or fee waivers for people on low income, benefits or pensions. If you think you may be eligible of a reduction in fees due to circumstances, please indicate below and get in touch with us as soon as possible.

University staff members may be eligible for reduced fees or fee waivers. Please check before completing this section of the form.

<p>Please tick relevant box</p> <p><input type="checkbox"/> I will be paying my own fees</p> <p><input type="checkbox"/> Someone else is paying my fees</p> <p><input type="checkbox"/> I believe I am eligible for reduced fees or a fee waiver</p>	<p>Address for Invoice if different from home address</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
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11) Payment

Please send Completed Forms to:

Barbara Emadi-Coffin.
The Creative Communities Unit,
 Faculty of Arts Media and Design.
 Staffordshire University,
 The Flaxman Building,
 Staffordshire University.
 Stoke On Trent ST4 2DE.